

**Camp Harkness Advisory Committee  
Camp Harkness Office  
301 Great Neck Road  
January 22, 2015  
Minutes**

**Present:** Stan Soby, Vicki Severin, April Dipollina, Dan Steward, Bev Jackson, Ron Rasi, Shannon Aiello, Jackson Pierre-Louis

**Others Present:** Liz Adams, Neil Cobleigh, Carin Mancini, Maryann Langdon, Debbie (staff), Marian Brown, Frank Provenzano

- 1. Call to Order:** 10:38 AM
- 2. Public Comments:** None
- 3. Additions to Agenda:** None
- 4. Approval of Minutes:** December 4, 2014 minutes were amended. Vicki suggested that the amount of the grant to Camp Harkness Fund be deleted. Carin requested that the language referring to “members” be replaced with “pass holders”. Shannon motioned to accept amended minutes. April seconded the motion. All were in favor. Stan and Jackson abstained. Minutes were approved.
- 5. Correspondence:** None
- 6. Master Plan:**
  - Carin reported that the plan has been posted on DDS website
  - It was not cost effective to mail information to pass holders (\$2000+)
  - Dates for feedback discussion session were posted
  - Carin has discussed with Frank about pulling together smaller groups to focus on smaller aspects of the plan
  - April will post information to the Family Support Network
  - Carin will email letters to all interested committee members to pass on
  - Vicki suggested including a letter when confirmations are sent out for reservations
- 7. Bingham Beach:**
  - In his update, Dan reported that the process is still in the working stage
  - Lawyers are working with Thomas with regard to control of access to the beach
- 8. Camp Harkness Fund:**
  - A. Monthly Report**
    - Marian reported on the status of the trust
    - She had worked with Ron on this issue and at the present time all efforts have failed
    - The funds will not come to Camp Harkness but will go to another group

## **9. Old Business:**

### **A. Camp Report**

#### **i. Camp Usage/ Events**

- See attached
- Vicki opened the discussion about pass holders using the camp for large family events
  - Carin suggested that a deposit be required
  - It was suggested that proposed guidelines be developed for usage and responsibilities for care and clean up
- Carin shared information regarding website updates
  - The state has issued an edict requiring that all websites look the same
  - It is unclear how this will impact the present plans for Camp Harkness website

#### **ii. Physical Plant**

- Frank reported that renovations continue
- Ceiling replacement in Dorcas Lodge has been fire rated
- Nurses quarters have been completed
- Barn area has been reviewed and High Hopes requests are achievable
- Options for ADA bathroom in office building were reviewed:
  1. Extension to building for shower/ bathroom
  2. Redo existing bathroom
    - Loss of space in office and hallway
    - Disruption of daily routines for 2 months
- Members questioned the cost of these renovations and if it will facilitate the Master Plan or be effective in this building's future use
- Stan suggested that given the unknown for the bathroom renovations, other projects should be looked into
- Carin requested that the Fire Pit discussion be added to next month's agenda

### **B. Election of Officers**

- Ron motioned to approve the slate of officers. Jackson seconded the motion. All were in favor.
- Slate of officers were:
  - Stan Soby – President
  - April Dipollina – Vice President
  - Shannon Aiello – Secretary
- The slate of officers was approved

### **C. Other: None**

## **10. New Business:**

- April reported that on February 3, 2015 in Branford there would be a farewell reception for Commissioner Macy. She shared that she would provide further information for those interested in attending

## **11. Adjournment: 11:28AM**

**Next Meeting:** March 26, 2015

**Respectfully submitted by: Shannon Aiello, Secretary**